

TRANSFER CERTIFICATE

Admission No.

Book No.

S. No.

1. Name of Pupil :
2. Mother's Name :
3. Father's Name :
4. Nationality :
5. Whether the pupil belongs to S.C./S.T./OBC Category?
6. Date of Birth according to the Admn. Reg. (In figure):
(In words):
7. Subjects offered: -
8. Date of first admission in the school:
9. Date of last attendance in school:
10. (I) Class last promoted from –
11. (II) Present class in which studying –
12. Whether the student was detained in the same class (once or twice) –
13. Whether qualified for promotion to the next higher class? –
14. Whether the pupil has paid all dues to the school? -
15. Whether the pupil was in receipt of any fee concession, if so the nature of such concession?
16. Date on which pupil's name was struck off the rolls of the school:
17. Date of issue of certificate:
18. Reason for leaving the school:
19. No. of school days upto date:
20. No. of school days the pupil attended:
21. General conduct:
22. Any other remarks:

Prepared by

Checked by

Head of School

Signature

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Name

Designation OFFICE ASSISTANT

A.O

HEAD OF SCHOOL